



## CREATIVE MANAGEMENT CO.

May 28, 2020

All Owners of the Settler's Park Homeowners Association

**RE: 2020 Annual Meeting of Owners – change in format due to COVID19 restrictions**

Dear Owners:

On behalf of your Board of Directors, you are invited to attend the annual meeting for Settler's Park Homeowners Association, which will be held outside behind the community clubhouse located at 3010 Settlers Way on **Tuesday, June 16, 2020 from 7pm to 8pm.** The format for this meeting will be different this year because of the State and local COVID19 restrictions that require social distancing. We will not be holding our usual sit down in an audience style type of meeting with all of our annual reports. Rather, in the interest of our residents' health and an effort to hold a meeting efficiently with all the state restrictions, we will post the reports on the HOA Website the day before the meeting. The Board members and Association Manager will be available for one on one questions, but will have to limit the time spent with any one person and you will have an opportunity to meet the two candidates prior to casting your ballot for the election of one Director. Registration will be conducted and each household will be required to sign in. This meeting format will be basically like a come, register, vote and leave format. We understand this may not be popular to some, but our only other choice would be to postpone holding the meeting until all pandemic restrictions were lifted. No-one knows when that may happen. We ask that everyone consider the challenges we face and work with us to allow the meeting to move forward since the main purpose of the meeting it to conduct an election for one Director to a three-year term. If the weather looks like we will be rained out on the 16th just watch the HOA website on that day for an update, the Annual Meeting will be held the following Tuesday, June 23<sup>rd</sup>, same place from 7pm to 8pm. No chairs will be provided outside in the yard area for the meeting.

The agenda for the meeting is as follows:

- I. Registration and Determination of Quorum
- II. Directors and Management available for brief one on one Q & A
- III. Candidates available to speak one on one to residents
- IV. Casting of individual ballots for Election of One Director for a Three-Year Term
- V. Election Results
- VI. Adjournment at 8pm

For the purpose of the election, we would like as many homeowners as possible to be represented at this meeting either in person or by proxy. For this reason, we ask that you complete and sign the enclosed proxy and return it as soon as possible. **The proxy must be signed to be valid.** It is also permissible to send your proxy with someone who will be in attendance at the meeting. **Proxies should be mailed (postage required) in time to reach the addressee no later than Monday, June 15, 2020 and you can email it to [general@cmctx.com](mailto:general@cmctx.com), which is the preferred and faster method of delivery. Your presence at the meeting will automatically void any proxy on record.** By sending your proxy in advance, you will be assured of a vote in the event something unforeseen prevents your attendance.

CANDIDATE STATEMENTS ARE ON THE BACKSIDE OF THIS MEETING NOTICE

If you have any questions regarding this meeting, please contact Christi Keller at [ckeller@cmctx.com](mailto:ckeller@cmctx.com)

**TWO CANDIDATES THAT HAVE BEEN NOMINATED BY THE NOMINATING COMMITTEE FOR THE ELECTION OF ONE DIRECTOR FOR A THREE (3) YEAR TERM IN THE ELECTION AT THE 2020 ANNUAL MEETING OF THE SETTLERS PARK HOMEOWNERS ASSOCIATION, INC.**

**Diane Decker, Incumbent Director**

Diane and her husband Mike have been residents of Settlers Park for 28 years and have 4 grown children Elizabeth, John, Alan and Stephen. Elizabeth and Christopher reside in La Port Texas. John and Alan bought a house together and live in Richmond Texas. The youngest Stephen lives in Flatonia Texas. Diane works for Parallon Business Solutions/HCA for 13 years. Diane is in her 19th year on the Board and is the Board liaison to our Social Committee. She has volunteered with many different groups including the Girl Scouts, Cub Scouts, and the high school band. Now that her children have moved away, she is getting used to an empty nest with the hope of becoming a grandmother soon.

**Rick Conley**

Rick is the Director of Real Estate and Office Services for Fluor and is responsible for the day to day operations of Fluor's Sugar Land engineering center. Rick has lived in Settlers Park for 38 years with his wife, Laurie. They raised two children, John and Lindsey, both products of Fort Bend ISD and both married. John and his wife Rachel live in Warda, TX and have three children, Victoria, Charlotte, and Richard. Lindsey and her husband Eric live in Midland, TX and are expecting twins in September or October. Rick has a Construction Management degree from the University of Houston. Things that occupy Rick's time: President of First Colony Community Services Association; past President of Fort Bend Cares, a Charitable Foundation; past member of Fort Bend Chamber of Commerce Board of Director's; Greater Fort Bend Economic Development Council Board of Directors; Council Organization Representative for Troop 441 and Troop 442, Boy Scouts of America. Rick believes in the importance of volunteerism and involvement in the community and is a proud graduate of the best Chamber Leadership Forum Class of 2014!

**2020 SETTLERS PARK HOMEOWNERS ASSOCIATION  
ANNUAL MEETING JUNE 16, 2020  
PROXY**

I/We, **(Please Print)** \_\_\_\_\_, the undersigned,  
as owner(s) of the home stated below in Settlers Park Homeowners Association, Inc. hereby  
appoint: The Board of Directors or [ ] \_\_\_\_\_  
as my/our attorney-in-fact and agent with the power of substitution, for and in the name, place  
and stead of the undersigned, to vote as proxy at the Annual membership meeting of the  
Association, to be held June 16, 2020 at 7:00 P.M. and any adjournment or rescheduling thereof,  
according to the number of votes that the undersigned would be entitled to vote if then present  
upon the matters set forth in the notice of such meeting, if this section is left blank, this proxy  
will revert to the Board of Directors. I/we hereby revoke all proxies heretofore given.

The agenda for the meeting includes the election of ONE (1) position on the Board of Directors.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Owner Signature (required by state law)

\_\_\_\_\_  
Settlers Park Property Address

\_\_\_\_\_  
Owner's Email Address

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